

PROJECT COMPLIANCE CHECKLIST

INSTRUCTIONS: Please respond to each question under each heading below.

UNIFORM RELOCATION ACT (URA)

URA is the Federal regulation governing the acquisition of property and relocation of occupants.

		YES	NO
1	Property will be or has been acquired for any part (not just the CDBG funded part) of the project. Note: If it's critical to completing the National Objective, it's part of the project.		
2	Any part of the project will cause the permanent displacement of residential or commercial tenants, even those without a lease.		
3	Any part of the project will cause the permanent displacement of (less than 1 year) of residential tenants.		
4	Any part of the project will cause the permanent displacement of resident owners.		
5	A real property voluntary acquisition (no eminent domain involved) requiring a written offer letter to the property owner.		
6	A real property involuntary acquisition (eminent domain by city involved) requiring a written offer letter to the property owner.		

SECTION 104(d)

Section 104(d) is a Federal regulation defining the demolition of occupied or vacant occupiable "low-income" residential units. Units classified as "low-income" units are NOT the same as "affordable" units. Please check with the appropriate CIFD representative for clarification.

	YES	NO
Project will result in outer wall demolition of occupied or vacant occupiable "low-income" residential units. (Units currently renting under market rate.)		

DAVIS-BACON

Davis-Bacon is a Federal regulation that defines fair wages and working conditions to contracted laborers. Work provided by laborers are covered by Federal Wage Determinations and applied as appropriated. Please check with the appropriate CIFD representative for clarification.

		YES	NO
1	CDBG funds exceeding \$2,000.00 will finance labor or construction work.		
2	Any part of the project will involve contractors or subcontractors.		
3	There will be a prime contractor with contract exceeding \$100,000.00. Note: This triggers Contract Work Hours and Safety Standards Act.		

SECTION 3

Section 3 is a Federal regulation relating to the hiring of low and very low-income workers and the contracting of low and very low-income businesses.

		YES	NO
1	Construction project funded is over \$200,000.00.		
2	Contractors or subcontractors are funded over \$100,000.00.		

IF ANY OF THE ABOVE ARE CHECKED AS “YES,” PLEASE CONTACT THE APPROPRIATE CIFD REPRESENTATIVE FOR GUIDANCE.

NATIONAL ENVIRONMENTAL POLICY ACT (NEPA)

All activities awarded Federal funds must have a NEPA review conducted and, in some cases, a Notice of Release of Federal Funds may need to be obtained from HUD. CIFD is the responsible entity authorized by 24 CFR Part 58 to perform this review.

	INITIALS
If work is in progress, all work will cease and no work will begin or continue or other choice limiting actions will occur, even is paid for with other funding, until NEPA clearance is achieved, and the approval is granted by CIFD. This may happen six months to a year after the application is submitted. I understand failure to comply may require the denial of any Federal funds awarded to the project.	

AMERICANS WITH DISABILITIES ACT (ADA)

The Americans with Disabilities Act is a Federal regulation ensuring accessibility to persons with disabilities. In the case of alterations to an existing facility, areas or elements being altered must comply with the Federal (as opposed to state) ADA Standard, and with Section 504 of the Rehabilitation of 1973.

	INITIALS
I affirm that this project will be overseen by staff or a contractor fully versed in the accessibility standards outlined in the United States Federal Americans with Disabilities Act (ADA) of 1990.	

BUILD AMERICA BUY AMERICA (BABA)

The Build America Buy America Act, enacted as part of the Infrastructure Investment and Jobs Act on November 15, 2021, established a domestic content procurement preference for all Federal financial assistance obligated for infrastructure projects after May 14, 2022. This act requires that all of the iron, steel, manufactured products, and construction materials used in infrastructure projects are produced in the United States.

	INITIALS
If the project requires iron, steel, manufactured products, and construction materials (regardless of phase or stage of the project), they must be produced in the United States. Compliance to this procurement requirement is extended to contractors and subcontractors assigned to the project and compliance must be maintained.	

PLEASE UPLOAD THE COMPLETED, SIGNED FORM TO EACH PROJECT APPLICATION.

FEDERAL REGULATIONS OUTLINED IN THIS FORM ONLY CONSTITUTE SOME OF THE REQUIREMENTS OF ACCEPTING FEDERAL FUNDS.

PROJECT NAME

ACTIVITY NAME

**NAME OF CITY DEPARTMENT OR
OTHER/NON-PROFIT AGENCY**

**PRINTED NAME OF
AUTHORIZED
REPRESENTATIVE**

**SIGNATURE OF AUTHORIZED
REPRESENTATIVE**

DATE