

HCIDLA Contractors

Prevailing Wages and Certified Payrolls What You Absolutely Need to Know

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If you work on a public works project, you must do three things...

- Pay the proper prevailing wages,
- Submit the paperwork that proves you've paid the proper prevailing wages,
- Utilize apprentices. (Or... at least be able to show that you tried to get apprentices and were not able to.)

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What is Prevailing Wage?

- The prevailing wage is the basic hourly rate that the State or Federal government has mandated must be paid on public works projects to workers in a given craft or classification.

Who decides what the Prevailing Wages Are?

The State and the Federal Department of Labor determine the prevailing wage rates.

For state rates go to: <https://www.dir.ca.gov/OPRL/DPreWageDetermination.htm>. For federal rates try: <https://beta.SAM.gov>.

Who Should Receive Prevailing Wages?

- Owners, Operators, Sole Proprietors, Partners Actually Performing Work, “Youth-At-Risk” Workers
- When should they receive Prevailing Wages? (Portal-to-Portal)
- Exceptions:
Security Guards, Clerical, Non-Working Superintendent, Off-Site Fabrication

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Classifications/Overtime/Holidays

- **Workers must be paid the proper Prevailing Wage for the craft they're working in.**
- **Overtime: Anything more than 8 hours in a day or 40 hours in a week.**
- **Holidays – Different crafts recognize different holidays. Check before you work.**

On-Line Certified Payroll System

- All contractors must submit weekly certified payrolls using the City's On-Line Certified Payroll System (OCPS). There is no cost to the end user.
- Free virtual class on the 2nd Wednesday of every month at 9 AM. To RSVP, email ocps.help@lacity.org
- <https://bca.lacity.org/cps/login.cfm>

OCPS

- All contractors must submit a Request for Access Form listing the users.
 - All contractors must also submit an E-Signature Authorization Form via email. Both documents can be emailed to: ocps.help@lacity.org
 - CPRs, the Statement of Compliance and Fringe Benefit Statements can all be submitted on OCPS. All other documents (DAS 140, 142, etc. must be submitted by hard copy if requested by our office.)
- Quality - Opportunity - Compliance
- Prime contractors will be able to review payrolls submitted by their subcontractors.

QUESTIONS?

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